

2026 HOA Pool Compliance Checklist

Use this board-ready review to identify permit, record, equipment, water-quality, emergency-readiness, staffing, and opening blockers. Verify every requirement against current Illinois rules and the local health department with jurisdiction.

Property: _____ Planned opening: _____ Reviewed by: _____

1. Authority and records

- ☐ Confirm the current operating permit and local inspection process.
- ☐ Identify the person responsible for daily records and escalation.
- ☐ Make operator, staff, service, incident, and inspection records retrievable.
- ☐ Review current IDPH and local requirements before setting an opening date.

Owner / blocker / due date: _____

2. Circulation and treatment equipment

- ☐ Document leaks, unusual noise, pressure, flow, heater, filter, and feeder concerns.
- ☐ Confirm drain covers and suction-outlet components are documented and within manufacturer service life.
- ☐ Review chemical storage, labeling, ventilation, and separation.
- ☐ List repairs requiring approval before startup or inspection.

Owner / blocker / due date: _____

3. Water-quality operations

- ☐ Use suitable test methods and current reagents for required parameters.
- ☐ Confirm testing schedule, corrective-action process, and closure thresholds.
- ☐ Document readings and corrective actions.
- ☐ Verify pool volume and circulation assumptions match installed equipment.

Owner / blocker / due date: _____

4. Deck, signage, and emergency readiness

- ☐ Walk the deck for hazards, surfaces, gates, latches, barriers, markings, and signs.
- ☐ Inventory rescue equipment, first-aid supplies, emergency communication, and AED readiness where applicable.
- ☐ Review the emergency action plan and current emergency contacts.
- ☐ Document any condition that should keep the pool closed until corrected.

Owner / blocker / due date: _____

5. Staffing and opening-day ownership

- ☐ Confirm the supervision model and credentials required for each assigned role.
- ☐ Review coverage, breaks, escalation, opening/closing duties, and schedule changes.
- ☐ Assign an owner and due date to every unresolved item.
- ☐ Do not advertise an opening date until material blockers and approvals are understood.

Owner / blocker / due date: _____